

SOUTHWESTERN CONSOLIDATED SCHOOL DISTRICT
BOARD OF SCHOOL TRUSTEES
December 13, 2017

Members Present: Michael Burbrink, Jerry Drake, Jim Emerick,
Linda Isgrigg, Susan Smith and Isaac Pile

Members Absent: Travis Beck

I. Call to Order

A. Pledge of Allegiance to the Flag of the United States

President Linda Isgrigg called the meeting to order at 7:10 p.m. in the Administration Office of Southwestern CSD of Shelby County. She led the pledge to the United States flag.

B. Welcome, introductions and recognitions

President Linda Isgrigg welcomed everyone in attendance.

II. Public Comments

None

III. Consent Items and Claims

A. Approval of minutes of the previous meeting

Mr. Burbink moved and Mrs. Smith seconded the motion to approve the minutes of previous meetings. Carried 6-0

B. Approval of accounts payable vouchers

Mr. Drake moved and Mr. Emerick seconded the motion to approve the accounts payable vouchers. Carried 6-0

IV. Business & Financial Report

A. Financial Report

Mrs. Isgrigg informed the board that the financial report was in their packets. No questions were asked regarding the report.

B. Extracurricular and Cafeteria Account Report

Mrs. Isgrigg stated that the extracurricular and cafeteria reports were in their packets.

V. New Business

A. First reading of NEOLA policies Volume 30, No. 1

No action was required.

B. Recommend the acceptance of donations

- \$17,407.32 for the Teacher Appreciation Grant from the state of Indiana
- \$100.00 from the Fidelas Class at Flat Rock Christian for the Spartan Cupboard
- \$140.00 from Karl and Teresa Nading for the Spartan Cupboard.
- \$100.00 from Mt. Auburn Christian Church for the Spartan Cupboard
- \$63.83 from Office Depot/Office Max for Southwestern Elementary
- \$100.00 from Shelby Farm Supply, Inc. for the SWE Robotics Club

Mr. Emerick moved and Mrs. Smith seconded. Carried 6-0

C. Recommend approval to transfer year-end appropriations, inter-fund transfers and pay year end claims

Mr. Burbrink moved and Mrs. Smith seconded. Carried 6-0

D. Recommend the adoption of a Resolution to transfer \$75,000.00 from the Bus Replacement Fund and \$100,000.00 from the Transportation Fund to the Rainy Day Fund

Mr. Pile moved and Mrs. Smith seconded. Carried 6-0

E. Recommend adoption of the 2018-19 school calendar

Mr. Pile moved and Mrs. Smith seconded. Carried 6-0

F. Recommend approval of B&H Electric's quote to install new LED parking lot lights and exterior building lights at \$30,594.25 for payment in December

Mr. Burbrink moved and Mrs. Smith seconded. Carried 6-0

G. Other

Recommend adoption of a resolution to authorize the use of gift cards for the Comprehensive Counseling Initiative Planning Grant only

Mr. Burbrink moved and Mrs. Smith seconded. Carried 6-0

VI. Reports & Presentations

A. Principal Reports

Mr. Edwards told the board that Mclass and Engrade middle of the year testing has been completed. He mentioned that the focus during early release has been professional learning communities where the teachers meet in groups and read the data. This helps them to improve instruction so students can better understand what they are being taught. Mr. Edwards told the board that the Robotics Team had a competition and it was really fun to watch the children and their excitement during the competition.

Mr. Chase gave the board members an overview of the newly adopted Graduation Pathways and what this could mean to our students. He said that this will affect our current 7th graders and as always we will do what is best for our kids. Mr. Chase said that he would keep the board informed as ECA, ILEARN and ISTEP transition to Graduation Pathways.

B. Business Manager

Mrs. Bedwell reported to the board the findings of the independent ECA audit. She said that the elementary and high school were both using incorrect forms with payments and the correct forms will be ordered and the treasurers will start using them when they are received. Mrs. Bedwell also said that it was noted that the elementary treasurer was signing as the preparer of the claim form and the auditor of the supporting documents. It was also noted that a stamp was used for the principal's signature and it was unclear if the principal had seen the paperwork. Mrs. Bedwell said that now the treasurer and the principal both sign all claims for payment. It was also noted that a hand written correction was made without any review initials which has also been corrected. Mr. Pile asked Mrs. Bedwell who would be overseeing these changes and making sure the corrections were made. Mrs. Bedwell said that she would be overseeing these corrections.

C. Facilities Maintenance Director

Mr. Cooper informed the board that the greenhouse project was completed. He said that now it was ready for Mrs. Meyer's use in the Spring. He told the board that he would have the bill for the parking lot and exterior building lights from B&H paid in December. It was asked if a shield could be purchased to protect the lights over the stands on the track to prevent the birds from making a mess on the stands. Mr. Cooper said that he would look into it.

D. Superintendent Report

Dr. Maurer informed the board members about the Spartan backdrop that we purchased. She said that the backdrop would be used in a variety of ways: one being the backdrop for Emmy Wendling, our 2018 Lilly Scholarship winner. Dr. Maurer presented a video of Emmy calling her Mother and telling her the news about winning the scholarship.

Dr. Maurer informed the board that Southwestern was 1 of 19 districts that had been awarded the College Board AP District Honor Roll.

VII. Personnel

A. Staff Leaves/Resignations/Terminations

- Candy VanSweringen as cafeteria worker effective December 7, 2017

Mr. Pile moved and Mr. Emerick seconded. Carried 6-0

B. Recommendations to Hire

- Jim Emerick as a volunteer junior high basketball coach

Mr. Pile moved and Mr. Burbrink seconded. Carried 5-1 abstention

C. Other

None

VIII. Superintendent Comments

None

IX. Board Member Comments

Mr. Burbrink congratulated our schools for being awarded the College Board AP District Honor Roll.

Mr. Pile told the board about the elementary robotics contest and how much fun it was to watch. He encouraged the junior high and high school to start robotic programs.

Mr. Emerick, Mrs. Smith and Mr. Drake thanked the staff for their hard work.

Mrs. Isgrigg read a thank you note from Donna Harrell for the donation made to the Cancer Association.

X. Adjournment

Mrs. Isgrigg adjourned the meeting at 7:48 p.m.

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