

SOUTHWESTERN CONSOLIDATED SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES  
September 13, 2017

Members Present: Travis Beck, Michael Burbrink, Jerry Drake, Jim Emerick,  
Linda Isgrigg, Susan Smith and Isaac Pile

**I. Call to Order**

**A. Pledge of Allegiance to the Flag of the United States**

President Linda Isgrigg called the meeting to order at 7:15 p.m. in the Administration Office of Southwestern CSD of Shelby County. She led the pledge to the United States flag.

**C. Welcome, introductions and recognitions**

President Linda Isgrigg welcomed everyone in attendance.

**II. Public Comments**

None

**III. Consent Items and Claims**

**A. Approval of minutes of the previous meeting**

Mr. Drake moved and Mr. Beck seconded the motion to approve the minutes of previous meetings with corrections. Carried 7-0

**B. Approval of accounts payable vouchers**

Mr. Burbrink moved and Mr. Beck seconded the motion to approve the accounts payable vouchers. Carried 7-0

**IV. Business & Financial Report**

**A. Financial Report**

Mrs. Isgrigg informed the board that the financial report was in their packets. No questions were asked regarding the report.

**B. Extracurricular and Cafeteria Account Report**

Mrs. Isgrigg stated that the extracurricular and cafeteria reports were in their packets. Dr. Maurer provided information to the board regarding the cafeteria prepay. She explained that the current procedure is to record all sales in the month that the sales are made, then the check is written back to the cafeteria from the pre-pay account on the first day of the next month. This balance is verified with an ETriton report to verify that it is accurate.

## **V. New Business**

### **A. Recommend the acceptance of donations**

- \$50.00 from Mt. Auburn Christian Church for the Spartan Cupboard

Mrs. Smith moved and Mr. Pile seconded. Carried 7-0

### **B. Recommend approval of overnight and/or out of state professional leave**

- Mrs. Elliott to ISNA Annual Conference from November 9-11, 2017 in South Bend, IN, expenses to be paid from the cafeteria fund.

Mrs. Smith moved and Mr. Pile seconded. Carried 7-0

### **C. Recommend approval of SWE Secretary/Treasurer job description**

Mr. Beck moved and Mrs. Smith seconded. Carried 7-0

### **D. Recommend decrease in the 6<sup>th</sup> grade textbook fees from \$119.00 to \$117.25. Parents that have paid will be refunded \$1.75**

Mr. Emerick moved and Mrs. Smith seconded. Carried 7-0

### **E. Recommend addition of a coupon book fundraiser for the 6<sup>th</sup> graders that costs \$25.00**

Mrs. Smith moved and Mr. Burbrink seconded. Carried 7-0

### **F. Recommend the acceptance of a quote from Central Indiana Hardware to replace doors 7 & 8 at the high school for \$23,917.63.**

Mr. Burbrink moved and Mr. Beck seconded. Carried 7-0

### **G. Other**

#### **Recommend the acceptance of two quotes from Commercial Team Construction**

The first quote was for installing a pass through window into the high school entryway at the cost of \$8,540.00. The second quote was for installing a pass through window at the elementary and renovating the teacher work room into a principal's office, secretary's office and nurse station with a restroom at the cost of \$103,712.00. This work will be started at the high school during Fall Break.

Mrs. Smith moved and Mr. Burbrink seconded. Carried 7-0

**Recommend to hire Church Church Hittle & Antrim to examine our Master Agreement to verify any legal issues.**

Mr. Beck moved and Mrs. Smith seconded. Carried 7-0

**VI. Reports & Presentations**

**A. Technology Director Report**

Mrs. Neville informed the board that during the 2016-17 school year 6<sup>th</sup> grade students were allowed to take their chromebooks home, bandwidth was increased, a new mobile app was deployed. Mrs. Neville told the board of ongoing projects such as digital citizenship, new technology standards, STEM, Spartan Share (digital resource library for teachers) and Google expeditions and VR organization.

In preparation for the 2017-18 school year bandwidth was increased to 300 MB and the new software programs, ETriton and EZ School pay for lunch and textbook rental fee collection, were introduced. She said the payment of textbook rental online was added this year and 100 students took advantage of it. Mrs. Neville also added that our phone system was switched from an analog to a digital system. Mrs. Neville explained that GoGuardian (for chromebooks) and Mosyle Manager (for iPads) were used to allow teachers control of what students are doing while in their classrooms.

Mrs. Neville said that during the rest of this school year students will continue to learn about respecting others while on social media and protecting themselves. Mrs. Neville said that some projectors and document cameras will be replaced with better technology. She mentioned that disaster recovery and cybersecurity will continue to be monitored to insure the safety of our data. She stated teachers are using technology to make learning enjoyable for the students. Mrs. Neville demonstrated a 360 camera to the board.

Mrs. Neville mentioned that a wireless projector was installed in the elementary gym. She said that she will be looking at a rear projecting system for the high school. Mrs. Neville will be checking to see how picture quality on our outside cameras can be improved.

**B. Principal Reports**

Mr. Chase thanked Mrs. Swift, Mrs. Pappano, Mr. Werbe, Mr. Meredith and Ms. Syester on the outstanding job that they are doing.

Mr. Edwards thanked Mrs. Dunbar, Mrs. Bentham, Ms. Madden, and Mrs. Seale on the outstanding job that they are doing.

Mr. Edwards also mentioned that student council had been on honor council for

7 years in a row and Mrs. Weinantz would like to receive the golden gavel award for 10 years as an honor council.

### **Other**

Mr. Cooper, Facilities Director, was asked when the greenhouse would be completed and he was hopeful that it would be finished by the next board meeting.

### **C. Superintendent Report**

Dr. Maurer presented information to the board regarding the ISTEP score rankings of our schools compared to schools in our community. She contributed our great scores to examining the data and working with students to get the individual help that they need.

## **VII. Personnel**

### **A. Staff Leaves/Resignations/Terminations**

- FMLA for Heidi Kearns from August 1 to November 1, 2017
- FMLA for Mike Jessup from August 15-21, 2017
- FMLA for Paige Bertsch from October 17, 2017 to January 1, 2018

Mr. Pile moved and Mr. Emerick seconded. Carried 7-0

### **B. Recommendations to Hire**

- Katie Bennett and Stacy Baute as C.A.R.E. Club Workers
- Jama Schmitt as long term substitute for Heidi Kearns
- Angie Kahler as long term substitute for Paige Bertsch
- Nicole Syester as Math Department Chair
- Mary Lou Stickford as SWE Student Council co-advisor
- Karrie Blondell Spring as volunteer Jr. High volleyball coach
- CJ Stringer as volunteer Jr. High soccer coach

Mr. Pile moved and Mr. Emerick seconded. Carried 7-0

### **C. Other**

#### **Recommend Transferring Employees from Former Job to Current Job**

- Brisha Dunbar from cafeteria worker to SWE Secretary/Treasurer effective August 21, 2017
- Rachel Swift from para educator to SWHS Secretary effective July 13, 2017

Mr. Beck moved and Mr. Pile seconded. Carried 7-0

## **VIII. Superintendent Comments**

Dr. Maurer congratulated Mr. Jessup and his wife on the birth of their daughter. She also offered her condolences to Mr. Emerick on the passing of his Father-in-law.

**IX. Board Member Comments**

Mr. Beck commented on the friendly environment at Southwestern and the great job that Mrs. Seale is doing. Mr. Burbrink thanked Mrs. Neville on the great job that she is doing. Mr. Pile also thanked the staff for their hard work. Mrs. Smith welcomed Mr. Burbrink back to the board and also thanked the staff for their hard work.

Mrs. Isgrigg read thank you cards from the families of Emerick and Bartlett in the passing of Mrs. Emerick and Mrs. Dellapenna expressed her thanks for the retirement gift. Mrs. Isgrigg welcomed Mr. Burbrink back to the board.

**X. Adjournment**

Mrs. Isgrigg adjourned the meeting at 8:10 p.m.

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>