

SOUTHWESTERN CONSOLIDATED SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES  
March 9, 2016

Members Present: Mike Burbrink, Jerry Drake, Jim Emerick, Jerry Erwin,  
Linda Isgrigg, David Rush and Susan Smith

President Linda Isgrigg called the meeting to order at 7:25 p.m. in the Administration Office of Southwestern CSD of Shelby County. She led the pledge to the United States flag.

Denise Holland, Coordinator of Healthy Shelby County, honored three Southwestern employees for their efforts of promoting a healthy lifestyle. Honorees included Charity Elliott, the food service director, for her promotion of healthy eating; Matthew White, the health and physical education teacher at the junior-senior high school, for opening up the training room to staff and students; and Brad Guidi, the physical education teacher at the elementary school, for Project Fit. The Bicycle Shop in Shelbyville loaned Mr. Guidi a 24 inch stationary bicycle for the remainder of the school year. Plaques were awarded to the Elementary and High School.

It was mentioned that April 6<sup>th</sup> is National Walking Day and that on March 23<sup>rd</sup> Healthy Shelby County will be having a Tobacco Summit.

**Public Comments**

Mrs. Faulconer, 6<sup>th</sup> grade teacher, thanked the board for allowing her and Mrs. Lower to lead the Crazy 8 Math Club for 1<sup>st</sup> and 2<sup>nd</sup> graders. Then she told the board that the main reason she wanted to speak was to show support for Mrs. Chase's current position of Director of Curriculum, Literacy, and Interventions. Many teachers were in attendance to support Mrs. Chase and her current position. Mrs. Faulconer explained that the teachers could not do all they do without the help of Mrs. Chase. She said that some of Mrs. Chase's duties included: curriculum mapping, coordinating GEI, informing teachers of Department of Education changes, helping with vocabulary initiative and because of that they are doing amazing things with vocabulary. Mrs. Faulconer asked the board to please continue Mrs. Chase in this position.

Mrs. Neville said that Mrs. Chase has provided valuable support this year. Mrs. Neville said Mrs. Chase was a change leader and that was the type of person we needed working with us. Mrs. Neville added that what Mrs. Chase had accomplished was really tangible proof of the real need that we have for someone in that position. She said that we have the need for the position and the perfect person to fill it. She also stated that as we move forward with all the changes in technology integration, college and career readiness standards, and digital citizenship, this role will become even more critical to help us meet the goals that we have stated for the District.

Mrs. Chase presented to the board on her current position. She informed the board how her role directly impacts students and teachers. She felt that last year as a 4<sup>th</sup>

grade teacher she should have done a better job of preparing the students for ISTEP. She went around and spoke to some of the other elementary teachers and realized that everyone was doing something different in preparing the students for the writing portion of the test. She said the elementary and high school language arts teachers then met and had a brainstorming session on how writing could be taught similarly at each grade level. Mrs. Chase asked Mr. Edwards if she could form a writing committee at the elementary and he agreed. She said the committee's main purpose was to provide vertically aligned instruction to help better meet the needs of our students and the result was SWAG writing for K-12. Mrs. Chase stated that SWAG made writing responses easier because it was like a checklist way of writing so that the student knew what to do. She went on to say that SWAG writing was implemented K-12 in August of 2015 for all subject areas. Mrs. Chase went on to explain a part of the GEI process and how she looked at data to see how students were performing and determined what was working and what wasn't. She said SWAG has inspired the development of curriculum maps at the elementary. She is working with Mr. Chase on developing the curriculum guides at the high school.

Mr. Drake made a motion that Mrs. Chase's position of Director of Curriculum, Literacy, and Interventions, be continued for the 2016-17 school year. Mr. Emerick seconded. Carried 7-0

### **Consent Items and Claims**

Mr. Erwin moved and Mr. Emerick seconded the motion to approve the minutes of previous meetings with correction. Stephanie Parmer's expenses to attend the NEA Leadership Summit Conference in Dallas will be covered by ISTA not ISBA as listed in the minutes for February 10, 2016. Carried 7-0

Mr. Drake moved and Mr. Burbrink seconded the motion to approve the accounts payable vouchers as corrected. Mrs. Bedwell corrected the fund report that was mailed in the packets under Bank Balance which should have said February not January. Carried 7-0

Mr. Burbrink asked a question regarding check number 11351 for \$4,809.00 to Koorsen Fire and Security. Mr. Hancock explained that all of the exit lights weren't replaced but some were because of the wiring.

### **Business & Financial Report**

Mrs. Isgrigg informed the board that the financial report was in their packets. No questions were asked regarding the report.

It was stated that the extracurricular and cafeteria reports were in the board packets.

Mr. Burbrink commented that the cafeteria is doing very well. He asked if there was a certain balance that the cafeteria cannot go beyond. Dr. Maurer mentioned that there was and we haven't reached that amount yet.

## **New Business**

**A. Public Hearing on the Fourth Amendment to Lease.** Mr. Harrold explained that this meeting was advertised in The Shelbyville News. He stated that Southwestern was preparing to sell bonds to raise \$2,000,000.00 to be used for the wastewater treatment plant, improvements, renovations, and to complete security projects in the schools. He went on to say that schools do not have the power to borrow money. He said the Multi-Building Corporation would follow proper IRS procedures to borrow the money and issue tax-free bonds. He stated that this has been done in the past and would be an extension of what was already in place. He said Southwestern would deed a portion of the property where the wastewater plant and softball diamond would be located as collateral then Southwestern would begin paying lease payments. Mr. Harrold said the property would be deeded back to the school after all lease payments were made.

Mr. Harrold asked for public comment. No questions were asked.

**B. Recommend adoption of a resolution determining the need for the project.** Mr. Harrold asked that Exhibit A be adopted determining the need for the project. Mr. Drake motioned and Mr. Burbrink seconded. Carried 7-0

**C. Recommend adoption of a resolution authorizing execution of Fourth Amendment to Lease and Sale of Real Estate.** Mr. Harrold asked that Exhibit B be adopted to authorize the President and Secretary of the board to sign the Fourth Amendment to the Lease as contained in Exhibit B. Mr. Erwin motioned and Mr. Emerick seconded. Carried 7-0

**D. Recommend adoption of a resolution assigning Construction Bids.** Mr. Harrold asked that Exhibit C be adopted to assign Construction Bids to the Southwestern Multi-School Building Corporation. Mr. Burbrink motioned and Mr. Erwin seconded. Carried 7-0

**E. Recommend adoption of a resolution approving the Master Continuing Disclosure Undertaking.** Mr. Harrold asked that Exhibit D be adopted. The Security and Exchange Commission requires that school corporation execute this resolution before issuing bonds. The school corporation is required to agree to annually provide certain types of financial information to show that the school is still solid and maintains good bond standing. Also, that the property is insured and being properly maintained. Mr. Erwin motioned and Mrs. Smith seconded. Carried 7-0.

**F. Recommend adoption of a resolution accepting Post Issuance Compliance Procedures.** Mr. Harrold asked that Exhibit E be adopted. This is assurance to bondholders and the Trust Company that Southwestern maintains the same issues as the Security and Exchange Commission requires. Mr. Burbrink motioned and Mr. Rush seconded. Carried 7-0

**G. Approval of the general contractor for the Waste Water Treatment Plant based on the recommendation of the Technical Selection Committee.**

Mr. Church reported on the bids received from the three contractors. He stated the bids received were from Kokosing Industrial was \$465,520, Runnebohm Construction for \$524,000 and Thieneman Construction for \$545,000.00. He told the board that the Technical Selection Committee's recommendation was to accept Kokosing Industrial's bid of \$465,520. Mr. Drake moved and Mr. Erwin seconded. Carried 7-0

Mr. Church said he would issue a formal notice to proceed to Kokosing Industrial.

**H. Second Reading Volume 28, Number 1 Neola policies and an additional policy on Threshold for Material Loss, Shortage, or Theft of School Funds or Property.** Mr. Burbrink moved and Mrs. Smith seconded. Carried 7-0

**I. Recommend the acceptance of the following donations:**

- \$50.00 from Mt. Auburn Christian Church for the Spartan Cupboard
- \$132.72 from Target for the high school (purchases were made in Southwestern high school's name and a donation was given back to the high school).

Mr. Emerick moved and Mr. Erwin seconded. Carried 7-0

**J. Recommend approval for Susan Neville to attend the International Society Technology in Education Conference in Denver, CO on June 26-28, 2016.**

Mr. Burbrink moved and Mr. Emerick seconded. Carried 7-0

**K. Recommend approval for Cole Oliver to attend the AP Summer Institute at Western Kentucky University on June 26-28, 2016.**

Mr. Erwin motioned and Mr. Emerick seconded. Carried 7-0

**L. Recommend approval for the annual band and choir field trip to King's Island on Saturday, May 14, 2016.**

Mr. Emerick moved and Mr. Burbrink seconded. Carried 7-0

**M. Recommend approval for the FCA field trip to the Creation Museum in Petersburg, KY on Saturday, April 16, 2016.** Mr. Emerick moved and Mr. Erwin seconded. Carried 7-0

**N. Recommend adding cell phone coverage of \$75.00 per month to the position of Assistant Principal/Athletic Director as of March, 2016.** Mr. Erwin moved and Mrs. Smith seconded. Carried 7-0

**O. Recommend adoption of Out-of-District Student Transfer Guidelines for the 2016-17 school year.** Southwestern will be accepting student from Kindergarten through students in the Junior Cohort through September 16, 2016. Mr. Emerick moved and Mrs. Smith seconded. Carried 7-0

**P. Recommend adoption to transfer Capital Project Fund appropriations among different classifications than originally designated by the 2016 CPR plan.** Mr. Burbrink asked that the amount of the transfer be changed from \$5,000.00 to \$2,000.00. Mr. Burbrink moved and Mrs. Smith seconded. Carried 7-0

**Q. Other**  
None

### **Principal's Report**

Dr. Maurer informed the board that Mr. Chase was unable to attend the meeting tonight but he included three letters that were sent to parents for their information.

Mr. Edwards told the board that 2 students were selected as Gold Ribbon Finalist (top 36 competitors in Indiana) for the Symphony in Color competition hosted at the Hilbert Circle Theater in Indianapolis. He commended Mrs. Nash for her involvement with this competition.

Mr. Edwards also thanked Mrs. Stickford for all her hard work in assisting the counselor with ISTEP test distribution/return. He thanked Mrs. Neville for the great job that she is doing with technology. Mr. Edwards also thanked Mr. Hancock for talking with staff about the changes that would be coming in the near future with the projects that we would be starting.

Mr. Edwards congratulated the Math Bowl Team that competed at North Decatur Elementary School. He stated that we came in first at that site and first in our class at that site. He also mentioned SWAG and how beneficial it has been even to the younger grades.

### **Superintendent's Report**

Dr. Maurer informed the board of the location of the greenhouse and why we were building it in that location. She stated that the new greenhouse would be located where the current waste water treatment plant resides. She stated that the reason for this was that there was already electricity, plumbing and gas there. She also said that if we changed the location it would have made us over budget further. A board member asked what the size of the greenhouse would be. Mr. Hancock said he thought that it would be 30x40. Mr. Hancock said he has not seen the quotes. Dr. Maurer said that quotes were not comparable and Mrs. Meyer would bring quotes for approval when they were comparable. The timeline would depend on when the new wastewater treatment plant was running.

Dr. Maurer announced that Mr. Chase received the Indiana Association of Student Council Administrator of the Year Award and he would go on to the state competition. Mrs. Genie Parmer won the Indiana Association of Student Council State Advisor of the Year and she would go on to the state competition.

## **Personnel**

### **A. Staff Leaves/Resignations/Terminations:**

- Resignation of Ali Kingen as an elementary teacher
- Resignation of Zachary Meyer as a special education teacher effective February 26, 2016.

Mr. Burbrink moved and Mr. Emerick seconded. Carried 7-0

### **B. Recommendations to Hire:**

- Terri Muldoon as a volunteer Golf Coach
- Heidi Kearns as an elementary teacher for the 2016-2017 school year
- Jama Schmitt as the art substitute for Mrs. Nash's maternity leave

Mr. Erwin motioned and Susan Smith seconded. Carried 7-0

### **C. Other**

None

## **Superintendent Comments**

None

## **Board Member Comments**

Mrs. Smith graduated from Southwestern and said she was proud of all the great things that were happening here. She also said she was glad that her son was a student here.

Mr. Erwin congratulated the 5<sup>th</sup>/6<sup>th</sup> grade Math Bowl. He also thanked Mrs. Chase for the great job that she had done.

Mr. Emerick encouraged everyone to keep up the good work.

Mr. Burbrink thanked Mrs. Chase for her presentation. He also thanked the teacher and administrators for the great work they were doing. He wondered if the greenhouse could be put on the roof. Dr. Maurer mentioned that an elevator would have to be installed if that was done.

Mr. Drake asked for prayers for a former student that had been involved in an accident.

**Adjournment**

Mrs. Isgrigg adjourned the meeting at 8:35 p.m.

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