

SOUTHWESTERN CONSOLIDATED SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES  
June 10, 2015

Members Present: Mike Burbrink, Jerry Drake, Jim Emerick , Jerry Erwin, Linda Isgrigg, David Rush and Susan Smith

President Linda Isgrigg called the meeting to order at 7:05 p.m. in the board room of the administrative office. She led the pledge to the United States Flag.

**Public Comments**

None

**Approval of Minutes of Previous Meeting**

Mr. Drake moved and Mr. Emerick seconded the motion to approve the minutes of the previous meetings. Carried 7-0

**Approval of Accounts Payable Vouchers**

Mr. Burbrink moved and Mr. Erwin seconded the motion to approve the accounts payable vouchers as presented. Carried 7-0

**Business & Financial Report**

Mrs. Isgrigg informed the board that the financial report was in their packet.

**New Business**

**A. & B. Recommend approval to adopt the Southwestern Jr./Sr. High School and the Southwestern Elementary School Improvement Plans and also the District's Strategic Plan.** Mr. Drake moved and Mr. Emerick seconded. Carried 7-0

**C. Recommend acceptance of the following donations from the Blue River Foundation:**

- \$250.00 for Pam Meyer to use on instructional supplies.
- \$250.00 for elementary lifeskills classroom
- \$50.00 for the Jr/Sr. High arts program

Mr. Burbrink moved and Mr. Emerick seconded. Carried 7-0

**D. Recommend the acceptance of a \$275.00 donation from the Triton Community Lions for special education.** Mr. Rush moved and Mr. Burbrink seconded. Carried 7-0

**E. Recommend the acceptance of the Shelbyville Paint and Wallpaper's quote of \$8,714 to replace the carpet in the school offices.** Mr. Drake moved and Mr. Erwin seconded. Carried 7-0

**F. Recommend the acceptance of Kenny Glass' quote of \$5,756 to reseal the elementary classroom windows.** Mr. Burbrink moved that a second quote be acquired and the work be awarded to the lowest of the quotes but not to exceed \$5,756.00. Mr. Emerick seconded. Carried 7-0

- G. Recommend the acceptance of an agreement with Educational Services to serve as a budget consultant not to exceed \$750 plus mileage.** Mr. Rush moved and Mr. Erwin seconded. Carried 7-0
- H. Recommend the acceptance of the Green Owen's insurance quote of \$56,519 for liability, property, and worker's compensation insurance.** Mr. Drake moved and Mr. Emerick seconded. Carried 7-0
- I. Recommend the acceptance of the Prairie Farms' milk bid based on a escalating/de-escalating scale for 2015-16.** Mr. Burbrink moved and Mr. Emerick seconded. Carried 7-0
- J. Recommend the approval of a 20% compensation to the Food Service Director for any catering done through the Southwestern Food Service.** Mr. Burbrink moved and Mr. Erwin seconded. Carried 7-0
- K. Recommend the approval of the Food Service Incentive Program for the 2015-16 school year.** Mr. Burbrink moved and Mr. Erwin seconded. Carried 7-0
- L. Recommend approval of the Corporation Owned Vehicles Rules and Regulations.** Mr. Drake moved and Mr. Burbrink seconded. Carried 7-0

The question was asked whether coaches or assistants were paid for driving the bus. Dr. Maurer explained that the money that the person receives for the ECA position is payment for their coaching duties and driving the students to the activity may be one of their duties.

Dr. Maurer explained the procedure that activity bus drivers have to go through to sign out the bus barn key at the administrative office. Mr. Days schedules the buses and keeps a calendar which is shared on a google spreadsheet with everyone at the corporation. Then the driver opens the bus barn with his key and there is a box in the barn for the bus keys. The driver signs those out and then checks to see if the bus needs gas. The gas tank is on a timer if the driver forgets to turn off the gas. Then they leave and lock the bus barn.

Mr. Rush recommended that we check with Shelby County Coop to see about getting gas cards for fuel. The cards show how many gallons were pumped and whose fuel card was used.

- M. Second reading of policy – Use of Electronic Devices by Bus Drivers.** Mr. Drake moved and Mr. Emerick seconded. Carried 7-0
- N. Recommend returning to 4 full-time custodians with benefits.** Mr. Burbrink moved and Mr. Erwin seconded. Carried 7-0

Dr. Maurer added that our current part-time custodian rates would go to \$11.75 and \$11.50 when moved to full-time status depending on how long they have worked for us.

- O. Other**
- Mrs. Meyer is asking that the date be changed for the FFA trip to Turkey Run State Park to include 6/24 which would make the trip from 6/24 to 6/26 instead of just 6/25 & 26.** Mr. Emerick moved and Mr. Rush seconded. Carried 7-0

**Dr. Maurer asked that the board accept the quote from Brown's Roofing, Inc. for \$72,000.00. This is to remove the roof on the southwest wing of the high school and install a new section.**  
Mr. Erwin moved and Mr. Rush seconded. Carried 7-0

## **Reports and Presentations**

### **A. Principals Reports**

Mr. Edwards is preparing for the incoming school year. He also mentioned the Involved Technology conference that some of his teacher are attending. He thinks this is building the morale of his teachers.

Mr. Chase reiterated that 13 of his teacher also attended the Involved Technology conference. This conference also is promoting teamwork and friendship. Mr. Chase was asked about a google powerpoint that he created for conferences where you can copy and paste websites and how they can be used to help the student.

### **B. Superintendent Report**

Dr. Maurer updated the board on High Ability. The committee meets quarterly. They evaluate the program and set goals annually. One of their goals was to have more teachers AP certified. This past year the committee worked on curriculum and communication items. They also created a new evaluation checklist. Next year they will work on procedures, curriculum and communication items.

Mr. Rush asked about differentiated college guidance and questioned why dual credit classes are not transferring to bigger colleges. Dr. Maurer said that it depends on the dual credit class and the college or university. They are required to accept the dual credit course at least as an elective.

## **Personnel**

### **A. Leaves/Resignations/Terminations**

- Resignation of Stacy Baute as the Varsity Girls' Basketball 2<sup>nd</sup> Assistant Coach
- Correction on last month's resignation date for Kyle Bergman instead of July 31, 2015 it will be June 30, 2015.

Mr. Emerick moved and Mr. Burbrink seconded. Carried 7-0

### **B. Recommendations to Hire**

- Mary Rush and Tifany Hensley for 30 hours of combined cafeteria work over the summer.
- Katelyn Summers for painting at a maximum of 20 hours per week for 8 weeks.
- Ken Wilson for lawn maintenance at a maximum of 20 hours per week during the mowing season.
- Brett Andrews for the Varsity Girls' Basketball 1<sup>st</sup> Assistant Coach.
- Chris Ingels as the Social Studies Department chair.
- Increase Mary Rush as a cafeteria worker from 22.5 hours weekly to 29 hours weekly.
- Ashley Brown as a substitute cafeteria worker beginning August 3<sup>rd</sup>.

Mr. Drake moved and Mr. Emerick seconded. Carried 7-0

## **Superintendent Comments**

None

### **Board Member Comments**

Mr. Rush asked if there was a permit and inspection on the electrical work done in the cafeteria. Dr. Maurer told Mr. Rush that the work that Turnkey did was just rewiring; no new load was added to the box. Mr. Rush thought that the panel had to be upgraded. He also asked why we haven't bought air filters for a while. Dr. Maurer clarified that we bought them in 2012 and then we bought them the Fall of 2014. Now we will continue to maintain them and buy new ones around every quarter. We will continue to search for the best prices.

Mrs. Isgrigg adjourned the meeting at 7:40 p.m.

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