

SOUTHWESTERN CONSOLIDATED SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES  
September 14, 2011

Members Present: Jerry Drake, Linda Isgrigg, Jerry Erwin and Joanna Yeend, Mike Burbrink, Susan Smith

Members Absent: David Rush

President Jerry Drake called the meeting to order at 7:00 p.m. He led the pledge to the United States flag and welcomed guests.

**Public Comments**

None

**Minutes of Previous Meeting**

Mrs. Yeend moved and Mrs. Smith seconded the motion to approve the minutes as presented. Carried 6-0

**Approval of Account Payable Vouchers**

Mr. Burbrink moved and Mrs. Yeend seconded the motion to approve the account payable vouchers as presented.

Carried 6-0

**Business & Financial Report**

Mr. Drake informed the board that the financial report was placed in front of them.

**Extra Curricular & Cafeteria Report**

It was stated the extra curricular and cafeteria reports were in the board packet.

**New Business**

**A. Appointment of delegate to annual ISBA Fall Conference**

Mr. Erwin appointed Mr. Burbrink and Mr. Burbrink accepted.

**B. Request of Approval of 6<sup>th</sup> Grade Chicago Field Trip, Friday May 18, 2012**

Mrs. Yeend moved and Mr. Burbrink seconded. Carried 6-0

**C. Request approval to accept donation of wireless keyboards/mice from Best Buy**

Mrs. Smith moved and Mr. Burbrink seconded. Carried 6-0

**D. Request approval to accept quote from Matrix Integration for new telephone system**

Mr. Burbrink moved and Mrs. Yeend seconded. Carried 6-0

**E. Request approval for FFA to set up at Pioneer Fair**

**F. Request approval for FFA to sell apple butter on 9-17 & 9-18-2011**

**G. Request approval for FFA to attend Soils Invitational Contest 9-24-2011**

**H. Request approval for FFA to attend District 8 Kick-Off 9-28-2011**

**I. Request approval for FFA to attend Indian Creek Invitational Contest 10-1-2011**

**J. Request approval for FFA to attend State Soils Contest 10-28 & 10-29-2011**

Mr. Burbrink moved to approve all the FFA trips and Mrs. Yeend seconded. Carried 6-0

**K. Request approval to change bus contract from John Williamson to John Williams, Inc.**

It was asked why he would want to do this and it was stated he wanted to do this for tax purposes. Mr. Drake asked if it would affect the school. Mr. Harrold stated that the school was still protected by his bond After some discussion it was moved by Mrs. Yeend to table the issue until next meeting. It was seconded by Mr. Erwin. Carried 6-0

**I. Request approval of contract with Griffin Industries for spent cooking oil removal.**

Mr. Erwin asked why we needed a contract. Mr. Tarplee stated that Griffin Industries provided the equipment to store the oil and was called when the oil needed to be emptied at no cost to us. After some discussion it was decided to have school attorney Mr. Harrold look at the contract. Mr. Burbrink moved to table the request and Mrs. Smith seconded. Carried 6-0

**M. Request approval to purchase a small bus with lift**

Mrs. Yeend asked if it would be another activity bus. Mrs. Maurer stated that it would be a small yellow bus with a stop arm so that we could transport students to and from their home. Mrs. Yeend asked if we could add a stop arm to a mini bus we already had. Mr. Erwin said no, to add a stop arm the bus has to be yellow. Mrs. Smith asked if it would have to have a lift. Mrs. Maurer said yes. Mr. Erwin asked the price. Mrs. Maurer stated that she is waiting on quotes. Mr. Harrold asked the board to authorize Mrs. Maurer to get quotes. Mr. Erwin moved and Mr. Burbrink seconded. Carried 6-0

**N. Request for approval for Southwestern Elementary to apply for Indiana Literacy Grant**

Mrs. Yeend moved and Mrs. Smith seconded. Carried 6-0

**O. Other**

Mrs. Maurer presented a field trip form for the board to approve for field trips. Mr. Burbrink asked if this form could be used for athletic events. School attorney, Denny Harrold stated that he would revise the field trip form for athletic trips. Mr. Erwin moved to adopt the field trip form and Mr. Burbrink seconded. Carried 6-0

Mr. Erwin asked that the medical liability in the bus contracts be changed from \$50,000 to \$10,000 because \$10,000.00 is all that is available from insurance. This was tabled so that Mr. Harrold could review this.

**REPORTS AND PRESENTATIONS**

**A. Student Achievement Reports**

Mrs. Noesges informed the board that the elementary did not make AYP this year. She stated that the elementary was taking training with Debbie Dillard for literacy , which is their focus for this year. The elementary had a lock in for 100 students for returning summer packets of school work and 97 attended.

Mrs. Blake stated that Southwestern Jr-Sr High School make exemplary status. She thanked

the board for their congratulations. She informed the board that their AYP appeal was denied. She gave an update on all the testing dates and stated that period 8 was very successful. Mrs. Blake gave an update on the AP classes and college credit. She was also selected for Women's Leadership Conference.

## **Personnel**

### **A. Staff Resignations**

Mrs. Maurer informed the board the only resignation was Charlie Taylor.

### **B. Recommendations to Hire**

Mrs. Maurer requested to hire Mandy Coy for 5th/6<sup>th</sup> grade girls' basketball coach, Josh Sipes and Craig Coy volunteer coaches, Sarah Milner as an aide, Bridget Beyer as co-sponsor for jr high student council. Mr. Burbrink moved and Mr. Erwin seconded. Carried 6-0

### **C. Request approval for Family Medical Leave**

Mrs. Maurer requested a FMLA and additional leave for a maternity leave. Mrs. Yeend moved and Mr. Erwin seconded. Carried 6-0

### **D. Other**

#### **1. Appoint District Treasurer**

Mrs. Maurer asked the board to approve Michele Bedwell as Business Manager/Corporation Treasurer.

#### **2. Approve Treasurers Bond**

Mrs. Maurer asked the board to approve the new treasurer's bond

#### **3. Appoint Board Secretary**

Mrs. Maurer asked that the board appoint Michele Bedwell as board secretary.

#### **4. Resolution delegating agent for PERF**

Mrs. Maurer asked the board to approve resolution naming Michele Bedwell and Lyvonne Rowe as PERF agents.

Mr. Burbrink moved to approve all the above issues as presented. Mr. Erwin seconded. Carried 6-0

#### **5. Set Board Secretary Stipend**

Mrs. Isgrigg moved to set the stipend as \$30.00 per meeting. Mr. Erwin seconded. Carried 6-0

## **Public Comments**

None

## **Superintendent Comments**

Mrs. Maurer thanked the administration and staff to a great start of the year. She also commended the elementary on the great turn out for the lock in. She also welcomed Michele.

## **Board Comments**

Mr. Burbrink welcomed Michele and congratulated the High School on their exemplary status. Mrs. Yeend welcomed Michele and congratulated Mrs. Blake and commended the jr high cross country team on their wins and season.

Mrs. Smith welcomed Michele to Southwestern.

Mr. Drake adjourned the meeting at 7:53 p.m.