

SOUTHWESTERN CONSOLIDATED SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES  
May 9, 2011

Members present: Jerry Drake, Jerry Erwin, Linda Isgrigg, Misty Tennell, David Rush and Joanna Yeend

Members absent: Michael Burbrink

President Jerry Drake called the meeting to order at 7:25 p.m. He apologized to everyone for the late start. He led the pledge to the United States Flag.

**Public Comments**

None

**Consent Items & Claims**

**A. Minutes of previous meetings**

Mrs. Isgrigg moved and Mr. Rush seconded the motion to approve the minutes as presented. Carried 6-0

**B. Approval of Accounts Payable Vouchers**

Mrs. Yeend moved and Mr. Erwin seconded the motion to approve the accounts payable vouchers as presented. Carried 6-0

**Business & Financial Reports**

**A. Financial Report**

Mrs. Rooks updated the Board on the current financial status. She informed them of the results of the recent bond sell and banking status.

**B. Extra Curricular & Cafeteria Account Reports**

Dr. Sargent informed the Board that the reports were at their places.

**Consideration of Old Business**

**A. Policy Review: Administration Goals, The Superintendent, Duties and Responsibilities of the Superintendent and Evaluation of the Superintendent and Administrative Organization**

Dr. Sargent went through the policies listed. There are few corrections in spelling that need fixed in the Administration Goals and The Superintendent policies. He recommended that they use the revised Duties and Responsibilities of the Superintendent that they approved last year and eliminate the one in the policy handbook. He also recommended keeping the Administrative Organization policy the same as it is now. Mrs. Isgrigg moved and Mr. Erwin seconded to approve the policies as presented with the changes discussed. Carried 6-0

**B. Request for approval of revised School Guidance Counselor job description as requested by the Board of School Trustees on 4-13-11**

Dr. Sargent presented the revised guidance counselor job description. (Attachment A) Per the Board's request the new job description was created to have coverage in both the Elementary and High School. Mr. Erwin moved and Mrs. Yeend seconded as presented. Carried 6-0

**New Business**

A. Request for approval to increase Southwestern Elementary lunch price by \$.05.

Dr. Sargent explained that due to Section 205 Paid Meal Pricing we need to increase the Elementary School Lunch price by \$0.05 making the new lunch price at the Elementary \$2.30. Mr. Erwin moved and Mr. Rush seconded the increase as presented. Carried 6-0

B. Request for approval of proposed Southwestern Elementary 2011-12 book rental and fees. (Attachment B) Mrs. Yeend asked why there are still fees shown for Extended Day Kindergarten and Preschool when we no longer offer them here. Neither Dr. Sargent nor Mrs. Maurer was aware of why they were in there still. It was agreed that both of these should be eliminated. Mrs. Yeend moved and

Mr. Erwin seconded to approve the Elementary book rental and fees as presented with the elimination of the Extended Day Kindergarten and Preschool sheets. Carried 6-0

C. Request for approval of proposed Southwestern Jr.-Sr. High School 2011-12 book rental and fees. (Attachment C) Mr. Erwin moved and Mr. Rush seconded to approve the Jr.-Sr. High School 2011-12 book rental and fees as presented. Carried 6-0

D. Request for approval for John Pile to purchase the former Southwestern Bus #15 as a replacement for his current Bus #2. Mr. Pile informed the Board why this would be better for the students on his route. One thing being that his current bus does not have heat in the winter. He is familiar with bus 15 and he knows the condition of the bus and feels it will be better for the students and him to purchase this bus from Midwest Transit. He would begin using this bus in the Fall 2011. Mrs. Isgrigg moved and Mr. Rush seconded. Carried 6-0

E-H. Request for approval of revisions to 2011-12 SWHS Student Handbook, 2011-12 SWHS Athletic Handbook, 2011-12 SWE Staff Handbook and 2011-12 SWE Student Handbook. Following discussion Mrs. Isgrigg moved and Mrs. Tennell seconded to approve the handbooks as presented. Carried 6-0

I. Request for approval of FFA field trip to Purdue University for the state dairy and poultry contests, May 20-21, 2011. Mrs. Yeend moved to approve the field trip and Mr. Erwin seconded. Carried 6-0

J. Request for approval for SWHS Choir to go to Disney World in Orlando Florida March 22-26, 2012. The cost per student will be \$730 which is inclusive of air fare, lodging, park pas and food vouchers. Mr. Erwin moved and Mrs. Yeend seconded to approve the field trip as presented. Carried 6-0

#### K. Other

Mrs. Maurer informed the Board of the interviewing process for the new Elementary Principal. The applications will come through May 20<sup>th</sup>. She will do first round interviews and eliminate down to 2-3 candidates. Then there will be interviews with a committee group and also with the administrative team. Hopefully, they will have a final candidate to present to the Board at the June meeting.

### **Reports & Presentations**

Mrs. Blake and Mrs. Maurer updated everyone on the events going on in their buildings. They also updated everyone on the professional development that is going on in their respective buildings. Mrs. Blake noted that Blue River Career Center will be sending Steve Gardner to Southwestern to teach next year and there is a possibility that students from other districts could come here for his classes. Our students also might go to another district for classes that would be offered there.

Mrs. Tennell asked why the 6<sup>th</sup> grade band did not go to King's Island. Mr. Erwin said that according to Mrs. Peterson the students did not want to go.

Dr. Sargent noted that the Board had a summer maintenance schedule in their packets from John Tarplee. One of the items on the list was paving the parking lot. Mr. Drake recommended that we get quotes for this work. Mr. Tarplee stated that he did not want to begin this work until after the HVAC project was completed at the elementary. Mrs. Rooks also noted that in addition to the list from Mr. Tarplee had given the keyless entry project would be done this summer on both buildings as part of the renovation project. She also informed them that the new cameras will be installed in all the busses in June and July this summer. Following discussion, motion was made to authorize Salli Rooks, Treasurer to get quotes for the parking lot paving work when it is time to have the work completed. Mr. Rush moved and Mr. Erwin seconded. Carried 6-0

### **Personnel**

#### **A. Professional Staff**

Dr. Sargent stated that due to declining enrollment we would need to non-renew the non permanent teacher contract of Michael Bunton, SWE 5<sup>th</sup> Grade Teacher effective at the end of this school year. He asked the Board to approve the resignation of Natalie Parker, School Nurse, effective June 30, 2011. He also asked the Board to approve the transfers of Venessia Emerick to part-time cook at SWE,

Tiffany Hensley to full time cook at SWE and to hire Linda Ford as the full time cafeteria clerk/cashier at SWE. Mr. Erwin moved and Mr. Rush seconded to approve the personnel recommendations as presented. Carried 6-0

Dr. Sargent asked the Board to approve Bill Taylor as SWHS Girl's Varsity Basketball Coach. Mr. Rush moved and Mr. Burbrink seconded. Carried 7-0

Dr. Sargent asked the Board to approve the resignation of Vicki Beach as 8<sup>th</sup> grade Volleyball Coach and to hire her as the JV Volleyball Coach. Mrs. Tennell moved and Mr. Erwin seconded. Carried 7-0

**Public Comments**

John Pile thanked the Board for consideration of allowing him to purchase the better bus for his route. Mr. Drake thanked him for being here to let the Board know why it was better for the students and himself.

**Superintendent's Comments**

Dr. Sargent complimented everyone for their patience through all the testing. He noted that he was in the high school this afternoon and noticed several upperclassmen dressed very nicely. When he inquired as to why he was told that it was for Mr. Nigh's mock trial assignment. The students are required to dress up for this project. He was very impressed with the students' attitudes regarding the project and feels it is a tremendous learning experience for them. He updated everyone on his spending one day per week at Jennings County Schools and how he is meeting with Mrs. Maurer one day per week to discuss her transition to the superintendent position.

**Board Comments**

Mrs. Yeend said she attended the Elementary Spring Program and it was very nice. She noted that the program was great and Mr. Swigert is in his element. She also thanked everyone who helps with track meets. She realizes this is outside of the normal daily duties and thinks it is very nice to see so many people volunteering to help.

Mr. Drake adjourned the meeting at 8:25 p.m.

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