

## Parent Rights to Request Educational Evaluations

September 1, 2018

Dear Parent/Guardian,

In accordance with Indiana Administrative Code 511 I.A.C. 7-40-2f, this is a notification to every parent of a student at Southwestern Elementary that you have the right to request educational evaluations.

Our school closely monitors our students' academic progress and strives to provide instruction to meet each child's needs. For those students who are performing below expected grade level standards, we often recommend and provide interventions to supplement the standard or core instruction provided in the classroom.

You will be notified if your child is participating in an additional, scientific, research-based intervention and we will closely monitor your child's progress. If your child does not make adequate progress with this intervention, we will contact you regarding the need for changes in instructional options. An educational evaluation may be recommended to determine if he/she is eligible for special education and related services. If the school requests an evaluation, we will provide written notice and your permission, or consent, must be obtained in writing before beginning the evaluation process. After receiving written parental consent, the school will evaluate your child within 20 school days and schedule a conference to review evaluation results.

As parents, if you suspect your child has a disability and requires special education and related services, you have the right to request that the school conduct an educational evaluation of your child. If you request this evaluation before the completion of the intervention plan, the evaluation could be completed within fifty instructional days of receiving written permission.

If you have any questions or would like to discuss your child's progress, please feel free to reach out to your child's teacher or the school (317)729-5320.

Sincerely,

Mr. Joshua Edwards, Principal